

## **NONBUDGETED FUNDS**

Each agency should include a separate program statement providing a description of any current and proposed activity to be financed with nonbudgeted funds. All funds received from Special and Federal sources are to be reported in the agency's operating budget request and reflected in programs summarizing the various sources.

An appropriation statement identical in format to those contained in the prior year budget book and personnel detail including salaries and fringe benefits shall be prepared to support:

- Actual expenditures
- Estimated current year expenditures
- Estimates for the request fiscal year

Revenue sources should be submitted on a DBM-DA-3A (Appropriation Statement) with the term **Nonbudgeted** substituted for Special.

Do not include these funds in the overall summary of the agency's budget request as this is intended for informational purposes only.